

# KANSAS WESLEYAN UNIVERSITY

## Middle Managers Committee

September 6, 2019

### Minutes

**Present:** Matt Thompson (Chair), Tiffany Daniels Jasmin Dauner, Annetta Flax, Jon Freemyer, Paul Green, Michelle Jensen, Jay Krob, Bryan McCullar, Christian Mitchell, Daniel O'Connell, Esteban Paredes, Brad Salois, Patsy Stockham.

**Absent:** Lonnie Booker, Meredith Drees, Steve Hovey, David Toelle, Kelley Weber (excused).

**Meeting Guests:** Bill Backlin, Damon Kraft, Rhonda Bethe

**Call to Order:** Bryan McCullar, committee facilitator, called the meeting to order at 10:00 am in Backstrom Conference Room.

**Opening Prayer:** Patsy Stockham led the opening devotions.

**President's Report:** Dr. Thompson reported that Mike Hermann will be leaving KWU on September 21. A search committee will meet this week to ensure a candidate is selected to best fit the university's vision. The Nursing Building remodeling is underway and fundraising is going extremely well.

#### **Unfinished Business:**

- None

#### **New Business:**

Item One – Transitions – With recent new additions to and separations from departments, roles were discussed for future reference. Responsibility for the following were discussed: website directory updates, running system reports requiring specific periodic deadlines, access requests, etc.

Item Two – Four-Day Work Week Survey – The results of the Summer Hours Survey were presented, leading administration to recommend continuing the four-day work week next summer.

Item Three – KWU Diversity Survey – A draft of the Diversity Survey was reviewed.

Item Four – Campus-Wide Calendar – Dr. Thompson reminded those in attendance that Ad Astra is now the official calendar.

Item Five – Committee Dashboard – Form A is due by September 20. The purpose of this goal-setting process is to give usable information to improve student learning. The intent is to focus on a few important items/goals rather than a broad list. The committee discussed opportunities for

partnering with local businesses and organizations for “adulting” programs for students, as well as surveying staff about professional development needs.

**Other:**

- Packs Pilot & Soft Launch – There will be an organizational meeting September 19 to explore student interest.

**Next Meeting:** Tuesday, October 1, 2019, at 10:00 am in Backstrom Conference Room.

**Adjournment:** With no further business to address, Bryan McCullar adjourned the meeting at 10:58 am.

Respectfully submitted,  
*Annetta Flax*  
Staff Accountant and Meeting Recorder