

KANSAS WESLEYAN UNIVERSITY

Middle Managers Committee

March 6, 2020

Minutes

Present: Tiffany Daniels, Annetta Flax, Jonathan Freemyer, Steve Hovey, Michelle Jenson, Christian Mitchell, Brad Salois, Patsy Stockham, Dave Tolle, Justin Taylor, Matt Thompson

Absent: Jasmin Dauner (excused), Meredith Drees (excused), Paul Green (excused).

Meeting Guests: N/A

Call to Order: Matt Thompson called the meeting to order at 10:00 a.m. in Backstrom Conference Room.

Opening Prayer: Christian Mitchell gave the opening devotions.

Approval of Minutes: The minutes of the Feb. 7th, 2020, meeting were approved

Unfinished Business: N/A

President's Report: Opened the floor to individual reports from their departments:

New Business/ Departments:

***Career Services** – Patsy reported there were 4 students in attendance for the Life Hack/Credit session on Feb. 28, 2020. It was discussed of possibly looking at awarding points to students to participate in the programs with final prizes at the end of the semester with total points to increase attendance. The next session entitled “HR/Job Benefits” is being offered Wednesday, March 25, 2020 in Stewart Dining Room at noon. The final 2019-20 session “Real ID/passport” will be held on Wednesday, April 22. Reminders are being sent in advance of each session.

Patsy is offering Sr. Career Audit/mock interviews, social media review sessions for graduates. KWU will host the teacher interview day Spring 2021 on campus. The inaugural Sophomore Mentoring program was a success and are looking to increase the participation to 20 students for the 20-21 year.

***Maintenance** – Steve reported the following projects: renovation of SH201; roofing; finalizing stairs; starting on Pioneer Hall front step project; being proactive on the Coronavirus prevention by spraying all areas on campus; and preparation on the new Nursing building.

***Financial Aid** – Michelle shared the priority deadline for the completion of the 20-21 FAFSA is March 15. The last date to withdraw from Spring courses is March 20. Encouraging all members of campus to be proactive in the retention of current students.

***Business Office** – Annetta reported their office is working on final balances for the semester and placed students on HOLD if they still have an outstanding student account balance.

***Athletics/Coaches** – Tiffany reported the athletic department is busy with the opening of the baseball and softball seasons. Track has a representative advancing in the women's division. Women's Basketball is playing in the national tournament next week – and the athletic department will notify the campus if there is a “fan” bus for the tournament.

***IT Department** – Justin reported that the wireless system is much better on campus. Their department is installing Windows 10 across campus – and they are in contact with CX-Jenzabar in regards to programming issues with the update of Windows 10.

***MarCom** – Brad shared that the interim director, Kristin Heck, is doing a great job and is overseeing their projects, posters, events, etc. Matt indicated that the search for the Director of MarCom is currently at a standstill after the last candidate declined. They will begin the search again soon. An announcement was made that KWU now has a large advertising presence at the Salina Regional Airport.

***Student Development/Housing** – Christian reported that RA interviews were underway for the 20-21 year, final hall meetings were being held and student activities are in progress for the remainder of the year. TV's were placed in the common areas of 2 dorms for notices, etc. If your department wants to advertise events, dates of activities, etc. please contact Christian to coordinate the announcement and work with Justin for the technical set up if needed.

Other:

- N/A

Next Meeting: Friday, April 3rd @ 10:00-11:00 a.m. in Backstrom Conference Room.

Adjournment: With no further business to address, Matt Thompson adjourned the meeting at 10:40 a.m.

Respectfully submitted,
Michelle Jensen
Assoc. Dir. Financial Planning and Meeting Recorder