

KANSAS WESLEYAN UNIVERSITY
Middle Managers Committee
February 7, 2020

Minutes

Present: Melissa Anderson, Steve Hovey, Michelle Jenson, Bryan McCullar, Christian Mitchell, Brad Salois

Absent: Matt Thompson (Chair), Lonnie Booker, Tiffany Daniels (excused), Jasmin Dauner (excused), Meredith Drees (excused), Annetta Flax (excused), Jon Freemyer (excused), Paul Green (excused), Dan O’Connell (excused), Patsy Stockham (excused).

Meeting Guests: Damon Kraft, Jenny Lawson, Jan Shirk

Call to Order: Bryan McCullar, committee facilitator, called the meeting to order at 10:05 a.m. in Peters Science Hall, Room 129.

Opening Prayer: Christian Mitchell gave the opening devotions.

Approval of Minutes: The minutes of the January 13, 2020, minutes were approved with one correction: Meredith Drees is missing from the list of attendees.

President’s Report: Dr. Kraft attended in Dr. Thompson’s absence.

Unfinished Business:

- Item One – Professional Development Survey Update- Bryan McCullar presented the data from both distributions of the survey to staff. Leadership development remains the highest ranked (1st choice and overall) topic of interest, with data analysis the second highest ranked 1st choice and soft skills development the second highest ranked overall. Time of day remains the top obstacle to participation.

New Business:

- Item One – Ad Astra Review- Jan Shirk and Jenny Lawson reviewed the calendar features of the Ad Astra scheduling system. The Event Scheduler has (HELP) indicators to help in the process of navigating the Ad Astra site.
- Item Two – Adulting Update- Bryan McCullar reviewed the first adulting session (Income Tax), which was held on January 30. Two VITA representatives provided a tax preparation session with low attendance (1) students and (1) staff. Would like to revisit the format for next year’s session.

The next Session entitled “Credit” is being offered Friday, February 28, 2020 in Fitzpatrick Auditorium. Reminders are being sent in advance of each session.

There was discussion of exploring other names for the sessions: “Life 101,” “Life Lessons,” “Life Skills,” and “Life Hacks.” Life Hacks for the consensus choice.

Melissa Anderson mentioned creating small gift packs for the class session presenters (pens, pads, kw swag, etc.). In order to promote the events, it was mentioned to make sure each event was advertised and promoted in the WOW (weekly email) and possible social media options.

Other:

- None

Next Meeting: Friday, March 6 @ 10:00 – 11:00 a.m. in Backstrom Conference Room.

Adjournment: With no further business to address, Bryan McCullar adjourned the meeting at 10:40 a.m.

Respectfully submitted,
Michelle Jensen
Assoc. Dir. Financial Planning and Meeting Recorder