

**KANSAS WESLEYAN UNIVERSITY**  
**Middle Managers Committee**  
**October 1, 2019**

**Minutes**

**Present:** Matt Thompson (Chair), Melissa Anderson, Jasmin Dauner, Annetta Flax, Paul Green, Steve Hovey, Jay Krob, Bryan McCullar, Christian Mitchell, Daniel O'Connell, Brad Salois, Patsy Stockham.

**Absent:** Lonnie Booker, Tiffany Daniels (excused), Meredith Drees (excused), Jon Freemyer (excused), Michelle Jensen, David Toelle, Kelley Weber (excused).

**Meeting Guests:** Rhonda Bethe

**Call to Order:** Bryan McCullar, committee facilitator, called the meeting to order at 10:05 a.m. in Backstrom Conference Room.

**Opening Prayer:** Christian Mitchell led the opening devotions.

**Approval of Minutes:** The minutes of the September 6, 2019, meeting were approved as submitted.

**President's Report:** Dr. Thompson reported that the athletic director search continues with the 3<sup>rd</sup> candidate on campus this week and a goal of hiring by homecoming next week. There have been few applications for the MARCOM Director position, so ad placement will be expanding, with the potential of seeking candidates from other KCAC institutions. A nursing building kickoff event will be held on October 10, with a VIP donor event. The board will be on campus and will be voting on tuition for next year (anticipate approximately 3% increase—parents and students notified around November 1), whether a hard demonstration of insurance coverage will be required for students, and reviewing a draft of the 2020-2021 budget. The academic prioritization process, which was approved as part of the strategic plan several years ago, is ongoing. There should be a regularly scheduled review of the university's programs and services to optimize offerings to students. The campus is preparing for homecoming, which will include the Jenny Bevan 50 years of women's athletics event at St. John's Military School.

**Unfinished Business:**

- Form A was completed after the last meeting but the deadline for submission was before this meeting. Jay Krob moved to accept Form A as presented; Patsy Stockham seconded; the motion passed unanimously.

**New Business:**

Item One – Travel Policies – VP Bethe discussed per diem rates and when meals will be allowed or disallowed. Of particular note is that it is more affordable to pay for a rental vehicle than to reimburse mileage for one-day round trips of 180 miles or more. Tama Davidson can arrange for

a rental and can assist in determining whether a rental would be an affordable option for other scenarios as well.

Item Two – Personal Services Performed by Students – VP Bethe discussed the importance of separating and documenting any work performed by students for faculty and staff. A receipt from the student helps protect faculty, staff, the student, and university.

Item Three – Children on Campus – VP Bethe discussed the need to minimize the instances of children brought to campus by faculty, staff, and students. The children are not covered by the university's insurance. VP Weiser has contact information for students who are willing to babysit. Patsy Stockham offered to advertise in WOW to build a list of students interested in personal services such as babysitting to her existing list of students interested in performing services such as moving furniture and doing yardwork.

Item Four – Staff Development Needs Survey – Following up on Form A, the committee reviewed information related to a survey to assess whether staff and coaches want/need professional development opportunities and what content that might involve. They will be asked to prioritize their top 3 choices. The committee suggested edits to the information provided. Bryan McCullar will provide an updated survey for the committee's approval.

Item Five – Community Partners for Adulting Series – Following up on Form A, the committee brainstormed on adulting content for students (and potentially staff) and community partners to offer the content. Thirteen content areas were identified. President Thompson suggested sorting content based on the optimal time during academic careers to offer content and offering some content during downtimes when some students are on campus but not in class. The list will be shared with the committee for additions.

**Other:**

- Nothing was shared from the floor.

**Next Meeting:** Friday, November 8, 2019, at 10:00 a.m. in Backstrom Conference Room.

**Adjournment:** With no further business to address, Bryan McCullar adjourned the meeting at 10:55 a.m.

Respectfully submitted,  
*Bryan McCullar*  
Director of Student Success and Meeting Recorder