

KANSAS WESLEYAN UNIVERSITY
Institutional Direction Committee Meeting

February 18, 2020

IDC is under the expectation of keeping confidentiality about necessary candid conversations to carry out the charge for this committee.

Minutes

Present: Dr. Matt Thompson (Chair), Dr. Bill Backlin, CFO Rhonda Bethe, Dr. Dorothy Hanna, Dr. Paul Hedlund, Dr. Steve Hoekstra (by phone), Head Coach Anthony Monson, Prof. Barbara Marshall Nickell, Dir. Bryan McCullar, Dir. Ken Oliver, Dr. Melanie Overton, Dr. Kristy Rodriguez, EAP Jan Shirk, Dir. John Swagerty, and AD Steve Wilson.

Absent: Dir. Janeane Houchin, Dr. Damon Kraft, and VP Bridget Weiser.

Call to Order: Dr. Thompson called the meeting to order at 3:30 pm and Ken Oliver offered the opening prayer.

Minutes: The Jan. 17 and Jan 21 minutes were approved as written.

New IDC Member: Dr. Thompson welcomed Dr. Phil Meckley as new DC rep to IDC.

IRS Status: KWU has received official notice from the IRS that the KWU Foundation has had the 501(3)(c) status reinstated retroactively. Due to this, the auditors are now completing combined audits for both FY18 and FY19 for the Board's action this week.

Federal Census: Bridget Weiser is chairing the campus committee for the 2020 census. Students are counted where they are, not their permanent address. Student Development staff will be inputting the data for our resident students and assist those who live off campus.

FY20 Budget – Current Year

- In the actual budget, the tuition revenue right now is a little above \$250K, higher than projected budget.
- The discount rate is less than projected in the budget for this year.
- The part-time tuition dropped lower than projected, as well as the graduate tuition. The part-time tuition was increased this year, but maybe affected only about five students lost due to the price increase. For some students, it was actually more economical to move to full-time.
- The fee income is currently a little less than projected.

FY20 Budget – Next Year

- The goal for new students is 270.
- Full-time tuition will be \$30,250.
- Housing will be \$5K for double occupancy per semester, and single occupancy will be \$6K per semester.
- PT on ground revenue lowered to \$400K and we will have a better idea as we go through this spring.
- Graduate revenue increased to \$489K; we now have a recruiter focusing on this group.
- Fee changes are part of the reason for increasing revenue.
- There is an expected significant increase in operating gifts.
- Perpetual trusts and foundation endowment: The Olsen estate gift is new gift of \$250K. We have previously distributed 5% from the Foundation to the university annually but this may change to using a three-year average calculated distribution (\$800 difference this year.)
- Misc. income this year were a few items that will not be repeated (cell tower leases, etc.)
- Salaries and wages: looking at 2% across the board increase, plus some adjustments for the new faculty salary formula, a 2% Pool, pending Board approval of the faculty salary formula at the February Board meeting.
- \$60K for website update is included in the budget.

- \$250K over three years has been committed to the Salina baseball and softball project. This allows KWU to maintain priority of scheduling. About \$125K in gifts is expected to offset this cost.
- EAB consulting has been providing service this year at no cost, but the next two years will be \$69K.
- Athletic cuts: Some lines were inflated this year, items we were not using or spending, so we are able to draw those back. A major one was for new football uniforms.
- A \$175K contingency remains part of the budget.
- Next year's budget is not finished yet. It will need to go to a balanced budget after review by the Board, and we will do one more pass with IDC.
- No cuts to academic departments are part of next year's budget.
- We will need to forecast out couple years with the APP work, putting in salary lines for any new faculty positions.

Three-Year Budget: draft budget projection for 2023-24 budget will be added the end of this year.

Retention Celebration: Retention is what helps make this budget work. The Retention rate this past year was very good and was due to many people stepping up to help accomplish this. For fall 2020, a campus goal is set to match this year's 68% retention rate by the 20th day of fall 2020. If this is reached, KWU will provide a small bonus to every full-time employee and also host an off-campus celebration. This goal is very realistic and there is proactive work we can do every day. We all have a role.

Finance Bond: We will likely refinance the current bond which will eliminate the coming balloon payment; leveling out over the next few years. The bond will help to fund Wesley Hall renovation.

Enrollment Goal: Dr. Overton reported that the new student count this year was 220. The goal for next year is 270, a much higher goal. She spoke about the sub-groups that Admissions is working with. Some areas are behind; others are on track for the 270. Dr. Overton will bring a report to the next IDC meeting.

Students with Concussions: IDC discussed students with concussions and the challenge of missing classes. How do we address this? Concussions do not technically qualify as disability. Some students were missing 3 weeks. Dan O'Connell oversees this area and in charge of students with concussions. Are we paying attention to our increase in medical issues with students and how to best help them in their academic plan? Students have to go through a protocol when diagnosed with a concussion. There should be an academic protocol to go into effect along with the medical one. Dr. Thompson suggested that Steve Wilson and Dan O'Connell attend the next faculty meeting to speak to this topic.

Faculty Morale: IDC had brief discussion on faculty being unhappy with missing faculty salary increases during years with no increases. It was also noted that staff employees also went without salary increases during this time.

Other:

- Finishing Basketball season this coming week.
- Debate Team took 3rd place overall in recent tournament and all KWU team members made the finals. They travel next to California over spring break.
- DECA did very well in the recent competition and travel to nationals in Atlanta in April.
- Alpha Chi has seven members going to Albuquerque, with two students presenting.
- Night to Shine was a great success and Steve Johnson of Sunflower Bank (and father of attendee) extended his heartfelt thanks for the venue, and all the KWU volunteers.
- The American Philosophy Class will be participating in the Winter Trustee Dinner to showcase Socrates Café.

Next IDC Meeting: Monday, March 23 at 3:30-5pm in Backstrom Conference Room. Main topic will be budget.

Adjournment: Dr. Thompson adjourned the meeting at 4:20pm.

Submitted by:
Jan Shirk
 EAP and Meeting Recorder