

KANSAS WESLEYAN UNIVERSITY

Office of the Registrar PH285, 100 E. Claflin, Salina, KS 67401

Telephone: (785) 833-4319

FAX: (785) 404-1485

E-mail: kdubhub@kwu.edu

GRADUATION APPLICATION

1. I wish to make formal application for graduation from Kansas Wesleyan University. I plan to **complete my degree requirements** at the close of:

Fall semester (December, 2022) Spring semester (May, 2023) Summer semester (July, 2023)

2. I have **already walked** during a previous KWU Commencement (Graduation) ceremony: Yes No

3. I plan to **attend Commencement (Graduation) ceremonies** in May, 2023: Yes No

If yes, the following information is needed to order your cap and gown.

(KWU automatically orders the cap, gown, and tassel!) You pay for your own invitations.

Height: _____ Weight: _____ Male: ____ Female: ____

4. I want my name listed as follows (**PLEASE PRINT CLEARLY**): (**Must be your legal name**)

First Name Middle Initial or Name (Maiden Name, if desired) Last Name

5. My ID#/ Social Security Number is: _____.

6. My parent is an ordained church pastor/minister/priest/clergy member: Yes No

If Yes, His/her Name: _____

What Denomination: _____

7. Are you a veteran? Yes No

8. If you are a veteran, what branch did you serve and how many years? _____

I understand that I must meet all academic requirements in the catalog. Graduation information (explaining further requirements and timeline) is available on the KWU website at <https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs>. If I do not **complete all the requirements by the deadlines**, I may be excluded from participation in Commencement ceremonies and I may not receive my diploma in a timely fashion. All information during the school year will be sent to me at my KWU e-mail address, campus box or local address.

I understand that a \$250.00 non-refundable graduation fee will be charged to my student account. The graduation fee covers the cost of the cap and gown, diploma and cover, program expenses, mailing fees, and other expenses associated with Commencement. All graduates are listed in the Commencement Program and all graduates must pay the fee, regardless of attendance at the ceremony.

Students who are permitted to apply after the initial deadline (February 1st) will be charged an additional \$50.00 late application fee. I understand that my student account must be paid in full before my diploma is sent to my permanent address.

Signature: _____

Date: _____