**KANSAS WESLEYAN UNIVERSITY**

**Compliance Task Force**

**Thursday, February 13, 2020**

**Present:** William Backlin (Chair), Jasmin Dauner, Michelle Jensen, Jan Shirk, Shaelin Sweet, & Steve Wilson

**Absent:** Rhonda Bethe, Melanie Overton, Matt Thompson, & Bridget Weiser

**Excused**: Damon Kraft

**Call to Order:** William Backlin (Chair) called the meeting to order at 4:00 p.m. in PH-325

**Unfinished Business:**

* **Missing Documentation Discussion**: Dr. Backlin went through the KWU Compliance Gathering Sheet and brought task force members up to date on document that had been collected since the November, 2019, meeting.

**New Business:**

* **Policy Review**: All six policies (;;;;; and) were reviewed by task force members. Revisions/updates were made as deemed necessary. Each policy was voted upon for approval:
	+ Policy on Clock Hour and Credit Hour
		- Motion made by Jan Shirk; seconded by Steve Wilson; motion passed unanimously
	+ Policy on Student Complaint
		- Motion made by Jan Shirk; seconded by Jasmin Dauner; motion passed unanimously
	+ Policy on Published Transfer
		- Motion made by Steve Wilson; seconded by Shaelin Sweet; motion passed unanimously
	+ Policy on Satisfactory Academic Progress
		- Motion made by Jan Shirk; seconded by Shaelin Sweet; motion passed unanimously
	+ Policy on Accurate, Timely, and Appropriate Information for Current and Prospective Students
		- Motion made by Jasmin Dauner; seconded by Shaelin Sweet; motion passed unanimously
	+ Policy on Standing with State and Other Accrediting Agencies
		- Motion made by Shaelin Sweet; seconded by Jan Shirk; motion passed unanimously

**Other:**

* No other items were discussed.

**Next meeting:** To be scheduled for the FA2020 term at a later date and time.

**Adjournment:** With no further business to address, William Backlin (Chair) adjourned the meeting at 05:00 p.m.

Respectfully Submitted,

Dr. William Backlin

Academic Dean and Meeting Recorder