**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**February 4, 2020**

**3-3:30pm in PH #320**

**Minutes**

**Present:** Bill Backlin, Dorothy Hanna, Steve Hoekstra, Janeane Houchin, Damon Kraft (Chair), Barbara Marshall Nickell, Phil Meckley

**Call to Order:** Kraft called the meeting to order at 3:01pm.

**New Business:**

A. Due to a change in Division Council representation for the Division of Humanities and Teacher Education, the Council reviewed updates to the peer review committees of Professor Susan Baird, Professor Julie Conley, and Dr. Melissa Rohrer. The updates are the result of being compliant with the structure of peer reviews as set forth in the Faculty Handbook. To this end, it was proposed that Dr. Meckley now serve on these committees as the DC Chair, and Dr. Russell would be removed as Department Chair on the reviews for Professors Baird and Conley. Dr. Kraft was able to speak with all candidates, except Professor Baird, as well as Drs. Meckley and Russell. These conversations occurred in advance of meeting with DC.

*DC affirmation of amended peer review structure for Professor Baird. M/S/C*

*DC affirmation of amended peer review structure for Professor Conley. M/S/C*

*DC affirmation of amended peer review structure for Dr. Rohrer. M/S/C*

**Other:**

1. Reminder to provide Registrar’s Office with any additional scheduling updates so that the schedule is ready for Group Advising.

**Adjournment:** Meeting was adjourned at 3:15pm.

Respectfully submitted,

Damon Kraft

Minutes Recorder