**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**March 31, 2020  
2:30-3:30pm Webex**

**Minutes**

**Present:** Damon Kraft (Chair), Bill Backlin, Dorothy Hanna, Steve Hoekstra, Janeane Houchin, Barbara Marshall, Phil Meckley

**Call to Order:** Kraft called the meeting to order at 2:32pm / Opening prayer by Backlin

**Unfinished Business:**

* Minutes from 3/24/20 were approved

**Old Business:**

1. Designate a first year advisor per division. Committee discussed these advisors are not for enrolling students in classes but more for first-year student support and nurturing. Kraft had several suggestions of who these advisors should be in each division. Marshall also had suggestions for the Fine Arts Division.

**New Business:**

1. Fall Registration – so far out of the 570 students who could be registered 227 have not registered yet (approx. 40%). Encourage faculty to reach out to students to get them registered.

**Other Discussions:**

1. Lots of students are feeling stressed out right now, feeling like they have double the work and missing face-to-face time. Suggested to try to do more virtual meetings/class time just so they can have some face-to-face interactions. Make them optional, not mandatory.
2. Students are having a hard time with times/dates when things are due. Mainly due to different time zones. Give grace to these students.
3. Students are having a hard time processing what is going on right now. For many of the students this is their first major event that has affected the whole country.
4. So far 63 students have signed up for SOAR that was supposed to be held on April 17th. Faculty will be asked to contact these students to help them enroll by the 17th.

**Next Meeting:** Tuesday, April 7, 2020 @ 2:30pm. – Webex

**Adjournment:** Meeting was adjourned at 3:23pm

Respectfully submitted,

*Jill Koster*

Minutes Recorder