**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**Tuesday, August 06, 2019**

**2-3:00 pm in Stanton Conference Room, PH 230**

**Minutes**

**Present:** Bill Backlin, Dorothy Hanna, Steve Hoekstra, Janeane Houchin, Damon Kraft (Chair), Barbara Marshall Nickell, Kristy Rodriguez.

**Guests:** Jasmin Dauner, Paul Hedlund

**Excused:** Rhonda Bethe

**Call to Order:** Kraft called the meeting to order at 2:00 pm. Minutes from 6/19/19 were approved.

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**Old Business**

Academic Prioritization Process

* Dr. Backlin discussed the process of gathering information for the prioritization process.
* The timeline was reviewed to show what parts of the process would be worked on and when.
* A faculty discussion is scheduled for August, 13, 2019 and additional sessions will be August 19-October 11th;
* Department Chairs and Program faculty will provide a PDF of evidence to their Division Chairs who will then provide it to the Academic Dean. The group requested a sample be provided to faculty to make sure the evidence provided is the appropriate information needed;
* Once all evidence is received the team will review;
* IDC will review the proposed recommendation and propose their own recommendations;
* Faculty will then be provided the recommendations for review and consideration, then discussed at the next faculty meeting.
* Dr. Backlin discussed the assumptions with the group.
* Jasmin discussed the data and how it was gathered.

Mentors for new faculty:

* Milt Allen, Assistant Professor of Music

Mentor: Lori Wright

* Anne Gassmann, Visiting Assistant Professor of Music

Mentor: Andrea Picklesimer

* Wendy Gibson, Assistant Professor of Nursing Education

Mentor: Stephanie Welter

Dr. Kraft will schedule an additional meeting to further discuss the information

**Adjournment:** Meeting was adjourned at 3:11 pm.

Respectfully submitted,

Kristan Hernandez

Minutes Recorder