**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**Thursday, September 26, 2019**

**11:30 am - 12:30 pm in PH 320**

**Minutes**

**Present:** Steve Hoekstra, Janeane Houchin, Damon Kraft (Chair), Barbara Marshall Nickell, Kristy Rodriguez.

**Excused:** Bill Backlin, Dorothy Hanna

**Call to Order:** Kraft called the meeting to order at 11:30 am. Minutes from 9/12/19 were approved.

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**Old Business**

Program Prioritization

* 22 faculty members have attended the sessions.
* Drs. Backlin, Hanna and Hedlund are currently reviewing the data to present to DC by 9/30/19
* DC will meet on October 1st and 3rd from 11:30am-12:30pm to review the data.

**New Business**

Sabbatical

* Hoekstra submitted a sabbatical request for Fall 2020; section 3.5 of the faculty handbook lists the guidelines for sabbatical.
* Those in attendance of the meeting were in favor of the sabbatical. Kraft will reach out to those not present for their vote in order to have a quorum.

Discussion:

* Woodworth applications are due October 1st.
* Additional meeting times will need to be scheduled in order to review the program prioritization data and to review Woodworth submission. Kristan will look into scheduling additional times for meetings.

**Adjournment:** Meeting was adjourned at 12:06 pm.

Respectfully submitted,

Kristan Hernandez

Minutes Recorder