**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**May 26, 2020  
9:00-10:00AM – PH 325**

**Minutes**

**Present:** Damon Kraft (Chair), Bill Backlin, Dorothy Hanna, Steve Hoekstra, Barbara Marshall

**Excused:** Janeane Houchin & Phil Meckley

**Call to Order:** Kraft called the meeting to order at 9:05am / Opening prayer by Backlin

**Unfinished Business:**

* Minutes from 5/5/20 were approved as distributed

**Old Business:**

**New Business:**

1. Discussion of faculty committees. Kraft asked that all divisions report back to him by June 4th as they must be set by July 1st.
2. Liberal Studies review must be done by early fall. It was discussed when the review takes place that classes need to be taken into consideration that will transfer, both in and out of KWU. This needs to be clear for everyone across campus. What do we want out of our LS program for our graduates? It was suggested that the curriculum committee and DC needs to be in that conversation and also encouraged the try to get 2 faculty members from each division to help with this decision.

**Other Discussions:**

**A.** Fall 2020 schedule was discussed if the semester moved up. The early start wouldn’t affect faculty contracts as they begin on August 4th. School would start Aug 10th and finals would finish up the Tuesday before Thanksgiving. The Saturday morning before Thanksgiving may be needed for finals. It was questioned what would this do to our sports schedule? It was also questioned do we need to do finals in class or could they be done online or as projects. Some suggested it may be best to leave that discussion up to each faculty member. There are concerns with cheating when doing online finals. If the fall semester starts early new students would arrive to campus on August 5th and returning students on August 7th. Convocation would be late afternoon on August 7th. Commencement will still be on August 15th.

**B.** Kraft asked for topics for upcoming retreats and in-services. If anyone has ideas, please pass them along to him.

**Next Meeting:** June 16, 2020 at 11am

**Adjournment:** Meeting was adjourned at 10:17am

Respectfully submitted,

*Jill Koster*

Minutes Recorder