**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**March 10, 2020
8:30-9:00am in PH #320**

**Minutes**

**Present:** Damon Kraft (Chair), Dorothy Hanna, Steve Hoekstra, Janeane Houchin, Barbara Marshall

**Call to Order:** Kraft called the meeting to order at 8:35am.

**Unfinished Business:**

* Minutes from 3/3/20 were approved

**New Business:**

1. Peer review for Kyrsten Rodenbeek. Process was followed & no concerns.
*The Council recommended approval of process. M/S/C*
2. Peer review for Lesa Dunn. Process was followed & no concerns.
*The Council recommended approval of process. M/S/C*
3. Peer review for Wendy Gibson. Process was followed & no concerns.
*The Council recommended approval of process. M/S/C*
4. Peer review for Linda Henningsen. Process was followed & no concerns.
*The Council recommended approval of process. M/S/C*
5. Kevin Wright submitted a rejoinder letter.
*Council decided it was more of a clarification of fact letter and didn’t need to move forward as a rejoinder. Letter was placed in his personnel file.*
6. Council had additional conversation on the peer review process and how it could be clarified better. What is the purpose? A guideline for questions to ask. Suggestion of meeting with both groups before the review process (the faculty who is getting reviewed and the peers who are doing the review).

**Next Meeting:** Tuesday, March 17, 2020 @ 2:30pm.

**Adjournment:** Meeting was adjourned at 9:15am

Respectfully submitted,

*Jill Koster*

Minutes Recorder