**KANSAS WESLEYAN UNIVERSITY**

**Faculty Affairs Committee**

PSH 213

**Thursday, September 12, 2019**

***Members Present:***

Jacob Ogle, Annel Cordero, and Bryan Minnich

***Absent:*** Andrew Bedrous

**Minutes**

**I.Call to Order**

A.Jacob Ogle called the meeting to order at 3:19 pm

B.Assign Meeting Recorder

**II.Unfinished Business**

A. Who assesses liberal studies?

 This was tabled until further information is provided.

B. Addition of Equity Council to handbook

  This was tabled until further information is provided.

C. Salary discussion: next steps?

 This was tabled until further information is provided.

D. Handbook changes to clarify peer review process.

This was tabled until further information is provided.

E. Form A – There will be 3 KPIs and two OFI – The OFI’s will be Review and respond to requests for Faculty Handbook changes in a timely manner and make sure the Faculty Retreat is planned with the consultation of the Provost by May 1.

F.  Made minor edits and corrections of the Faculty Handbook starting on Pg. 12 and stopping at page 67. We will continue this process next meeting. Jacob will do some background checking on FHB becoming a PDF doc. rather than a WORD doc. The committee is concerned with the possibilities of changes being made to the Handbook after it has been reviewed.  Thus the reason Jacob is looking into saving the Handbook in a PDF for security purposes.

G.  Board letter has not been drafted, however Jacob has received comments from several faculty.

H. Teaching Faculty Meeting: It was decided that the committee would set up a time to meet with President Thompson, before the first teaching faculty meeting. The discussion topic with Thompson is cost of living raises.  Also, discussion of first Teaching Faculty meeting will be soon after Fall break.

 **III.New Business: No New Business**

**IV.Other**

**V.Adjournment:**

**With no further business to address, Jacob Ogle adjourned the meeting at 4:05 p.m.**

**Next Meeting:**  Thursday 19th @ 3:00 pm in HCTE.

Respectfully submitted,

*Bryan Minnich*

Meeting Recorder