**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**March 24, 2020  
2:30-3:30pm PH #320 / Conference Call**

**Minutes**

**Present:** Damon Kraft (Chair), Bill Backlin, Dorothy Hanna, Steve Hoekstra, Janeane Houchin, Barbara Marshall, Phil Meckley

**Call to Order:** Kraft called the meeting to order at 2:34pm

**Unfinished Business:**

* Minutes from 3/17/20 were approved

**New Business:**

1. Peer review for Bryan Minnich. Process was followed & no concerns.   
   *The Council recommended approval of process. M/S/C*
2. Peer review for Tim Fry. Process was followed & no concerns.   
   *The Council recommended approval of process. M/S/C*

**Other Discussions:**

1. There were questions about virtual conferencing through Canvas. If faculty are experiencing concerns with the built-in conferencing feature, it was suggested by Kraft to use Webex.
2. Discussed the petition by some students for a pass/fail option for their courses. This doesn’t sound like the best option to KWU. Among other concerns, there are program-specific requirements related to letter grades, as well as considerations for graduate programs. There was agreement about these issues at DC.
3. The university will not be moving forward with any hiring searches that are in their early stages. This decision is based on the need to be prudent because of the uncertain landscape created by the pandemic.
4. Faculty contracts will be going out by April 1st.

**Next Meeting:** Tuesday, March 31, 2020 @ 2:30pm. – Conference Call

**Adjournment:** Meeting was adjourned at 3:13pm

Respectfully submitted,

*Jill Koster*

Minutes Recorder