**KANSAS WESLEYAN UNIVERSITY**

**Division Council**

**November 14, 2019**

**11:30-12:30pm in PH #320**

**Minutes**

**Present:** Dorothy Hanna, Steve Hoekstra, Janeane Houchin, Damon Kraft (Chair), Barbara Marshall Nickell, Kristy Rodriguez.

**Call to Order:** Kraft called the meeting to order at 11:32 am. Minutes from 11/7 were reviewed and approved.

**Old Business:**

Spring Peer Reviews:

The committee reviewed the spring 2020 peer review schedule.

Council affirmed the revisions to the spring 2020 peer review candidate schedule.

2020-21 Course Schedule:

* Sociology classes that could be moved out of the 9:25 am time would help Music courses scheduled.
* Intermediate Algebra classes at 11 am MWF - as a high-needs class should look for a time that is not a frequently used time for other classes.
* One of the online World Geography courses should be offered on-ground with a cap of 35 instead of a cap of 20.
* DC will review the course schedule at the next meeting

Other:

* Divisional Advising is scheduled for February 24, 2020.

**Adjournment:** Meeting was adjourned at 12:34 pm.

Respectfully submitted,

Kristan Hernandez

Minutes Recorder