KANSAS WESLEYAN UNIVERSITY

CRITERIA FOR PERFORMANCE EXCELLENCE

2017-18 Academic Year

**Purpose: To utilize data to implement change for continuous improvement**

Unit: Institutional Research and Assessment Committee

Responsible Party: William Backlin

CODES: KPI: Key Performance Indicator/ Dashboard Indicator (Indicators of success/goals for improvement)

OFI: Opportunities for Improvement (Things that need improvement in the

 unit with goals for improvement)

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| CODE | OPERATIONAL DEFINITION OF INDICATOR | 2019-20 GOAL | 2019-20 ACTUAL | 2020-21 GOAL | 2019-20 ACTUAL |
| **KPI 1** | Timely Reminders to faculty about due dates (reminders sent two weeks before the due date for each form). | 100% |  |  |  |
| **KPI 2** | Revision of the Assessment Handbook. | 100% |  |  |  |
| **KPI 3** | Revision of the Assessment Central Canvas Page. | 100% |  |  |  |
| **OFI 1** | Critical Review of the Student Exit Survey (format and content) | Review and revise assessment tool. |  |  |  |
| **OFI 2** | Evaluate how to merge Academic Prioritization processes into Form H: Program Review. | Discussion and potential recommendation for implementation. |  |  |  |
| **OFI 3** | Critical Review of IARC functions and expectations. | Discussion with IARC membership and KWU Administration. |  |  |  |

1. Based on the information or data gleaned from last year’s goals, identify one or two tangible changes that will be made.
2. Complete the table below with respect to the tangible changes noted in #1:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Concern: | Goal:  | Action Steps:  | Date of Completion (anticipated): | Person(s) responsible:  |
|  |  |  |  |  |