**Kansas Wesleyan University**

**Academic Affairs Committee**

**October 28, 2019**

**Present**: Anita Specht (Acting Chair), Jasmine Dauer (ex officio), Karen Brassea, Andrea Picklesimer

Absent Excused: Damon Kraft, Trish Petak, James Townsend

**I. Opening**

A. Welcome: A. Specht

B. Call to Order : Anita Specht called the meeting to order at 3:34pm in Pioneer Hall 325. A moment of silence followed.

C. Approved Minutes of **9-23-19**

**II. Unfinished Business**

1. **None**

**III. New Business**

1. **Examine Language for Grading Scale Descriptors and Possibly Eliminate Them**

There was discussion regarding changing or eliminating grade scale descriptors found on page 27 of the Academic Catalog. Jasmine, Anita, and Karen brought forth examples from various colleges. Some had descriptors and some didn’t. Everyone agreed that “good” definitely needed to be taken out of our academic catalog under the descriptor for C-. There was discussion to eliminate the descriptors in the academic catalog under grades.

**Motion**: *The motion was made by A. Specht and seconded by A. Picklesimer to remove descriptors for the grades A through F on the grade scale on page 27 in the academic catalog. The motion carried unanimously.*

1. **Change in verbiage for the “W” in the grade scale.**

There was a discussion regarding changing the verbiage for the “W” in the grade scale to: “A grade has not been given as result of student initiative to withdraw from the course or the university in accordance with the add drop policy”

**Motion:** *The motion was made by A. Specht and seconded by Karen Brassea to change verbiage for the “W” in the grade scale to: “A grade has not been given as a result of student initiative to withdraw from the course or the university in accordance with the add drop policy.” The motion carried unanimously.*

1. **Look at the repeat policy in the MBA program**

There was discussion regarding the repeat policy in the MBA program. The decision was made to further discuss this topic at the next meeting in November. Jamie Kootz will be invited to discuss the repeat policy for the MBA program at the next meeting to get clarification on the policy.

**IV. Other**

1. Discussed getting all catalog changes done in our November and December meetings so the catalog changes can be made in December and go into the catalog in January.
2. At the next meeting we will discuss changing wording of the Pre-Professional track to possibly “Pre-Professional Advising.”

**V. Adjournment**

There being no further business to address, a motion was made by A. Picklesimer and seconded by

K. Brassea to adjourn the meeting. Meeting was adjourned at 4:15pm by A. Specht.

**Next meeting:** November 11, 2019 at 3:30pm

Respectfully submitted,

*Andrea Picklesimer*

Meeting Recorder