Curriculum Committee Minutes

8/27/19

**Members present**: Wright, Sweeney, Welter, Kraft, Dauner, Booker

Meeting called to order: 3:33 pm

Minutes approved from 4/24/19

**No unfinished business**

**New Business:**

* Discussion of training
  + Course/program change training for faculty
  + Next faculty meeting 9/16
* Review of forms
  + Further explanation/training on the rubrics for the categories
  + More conversation to define terms:
    - Bench marking
    - Capstone
  + These conversations/training can take place during lunch and

learns late October early November 2019.

* + - Faculty who teach in the four categories should attend
* Discussion to add a box "registrar reviewed" only for substantive changes on curriculum form

**Other:**

* Motion to add an item by Wright- Welter and Booker second
  + Brief discussion on writing-intensive course and requirements

**Adjournment:** 4:35 pm

**Next meeting:** 9/1019

Completed by L.Booker